



BOARD MEETING ATTENDANCE

DATE: Tuesday, May 28th, 2024

TIME: 12:30- 2:30 pm

LOCATION: Virtually- Zoom Apps

Note: Please ensure to add the attendance if they are attending virtually or at the venue and the Proxy name and title if being represented.

AUSU BOARD MEMBERS	TITLE	AUTHORIZED PROXY NAME	ATTENDANCE P- Virtual P- On the venue
Minion Paul (V)	AUSU President		P- Virtual
Abdul Hayyi (V)	VP Campus Affairs		P- Virtual
Nidhi Patel (V)	VP Student Life		P- Virtual
Anvi Thakkar (V)	Brampton Representative		P- Virtual
Wayne Thompson (V)	Timmins Representative		P- Virtual
Pushya Patel (V)	Accessibility Representative		P- Virtual
Karma Gurung (NV)	International Representative		P- Virtual
Ashwin Sharma (NV)	Business Representative		P- Virtual
Pushp Magoo (NV)	Cross Cultural Representative		A
Ryan Mwaura (V)	Queer & Trans Representative		P
Nina Tolouse (V)	SASA President/ Rep		A
Vani (NV)	Faculty of Science Representative		P- Virtual
Harleen Dhillon (NV)	Faculty of Humanities and Social Science Representative		P- Virtual

AUSU BOARD MEMBERS	TITLE	AUTHORIZED PROXY NAME	ATTENDANCE P- Virtual P- On the venue
Vidhi (V)	Women's Affairs Representative		P- Virtual
Sierra Macslaac (NV)	Residence Representative		A
Vacant	Mature & Part time Representative		-
STAFF NAME	TITLE		
Teresa Placha (NV)	Ombudsperson		P- Virtual
Marissa Ditoro (NV)	Equity Centre Director		P- Virtual
Matt Trainor (NV)	General Manager		P- Virtual
Zanzy Polycarp (NV)	HR Manager		A
Hunter Greer (NV)	Finance Manager		P- Virtual
John Holland (NV)	Food Service Manager		A
Brenna Tomas (NV)	Communication & Marketing Lead		P- Virtual
Gurwinder Chawla (NV)	Food Pantry Coordinator		P- Virtual
Krutika Savla (NV)	Finance Coordinator		A
Arjan Suri (NV)	Brampton Facilitator		A
Keila Kontulainen (NV)	Media Coordinator		A
Alma Bau (NV)	Admin Assistant		P- Virtual

Legend:

- V- Voter
- NV- Non Voter



BOARD MEETING MINUTES

DATE: Tuesday, May 28th, 2024

TIME: 12:30-2:30 pm

Chairperson: Alice Wu, CFS Finance Coordinator

1. Land Acknowledgement:

“As members and employees of Algoma University Student Union (AUSU) of Algoma University (AU), we acknowledge that we are on Robinson-Huron Treaty, treaty 19, and treaty 9 territory, and that the land on which we gather is in the traditional territory which spans across Sault Ste.Marie (Bawating), Brampton and Mississauga (Mississaugas), and Timmins (Cree) campuses respectively.

We also acknowledge that we serve the community based on sacred lands set aside for education as envisioned by Chief Shingwauk for our peers, children and for those as yet unborn. Let us embrace that vision and commit to working towards bringing this vision into creation through the work that we do together.”

2. Welcome Remarks / Housekeeping - AUSU President/GM

Minion welcomed all the board members present and stated that this was the first board meeting with the new board members. She mentioned some protocols to be followed, like keeping the camera on all the time, unless there is a valid reason, she added every board member is expected to attend all board meetings, raised hand whenever there is a need to speak, wait for chair to recognize, address the chair while speaking and ensure to recognize Robert's rules of order.

3. Appointment of Temporary BOD Chair (2024/05:001)- AUSU

President

Motion:	Whereas a temporary board chair will be appointed to chair this meeting. Be it resolved that Alice Wu , will be appointed as the chairperson of the May 28th Board Meeting.
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Mover:	Timmins Rep	Seconded:	VP Student Life
Discussion:	No Questions		
Vote count:	In favour: 4	Opposed: 0	Abstain: 0
Action	Motion has been carried.		

4. **Call to Order:**

The Board chair explained important points while conducting the board meeting. The first time speaker will be prioritized and everyone else will just go down the list, when speaking to inform if speaking in favour, opposed or abstention or have questions. Every single motion there will be mover and seconder. It was also noted that the chat box should only be used for introduction, avoid adding comments within the chat box, since that counts as participation, and likewise to avoid destruction. A voting member should put on their vote whether in favour, opposed and abstaining, and if attendees or members are allowed to speak but there are no voting rights as indicated in the bylaws. It was also mentioned that proxy is not allowed for those who may not be able to attend as stated in the non for profit corporation act, this changes would take effect on October 1st, 2024 for all bylaws to include that no proxies will be considered unless its a general meeting.

The meeting was called to order at 12:55 pm, by Alice Wu, CFS Finance Coordinator appointed temporary chairperson for this meeting.

5. **Attendance / Introduction – (Board Members and Staff)**

All Board members and staff, guest present, have shared a short introduction.

6. **Ratification of new Executive Committee (2024/05:002)**

Whereas executive committee members are hired positions; be it is resolved that the proposed people be ratified as executive on AUSU executive committee.

Motion:	Be it resolved that Abdul Hayyi be ratified as the VP Campus Affairs on he AUSU Executive Committee		
Mover:	AUSU Pres	Seconded:	VP Student Life
Discussion:	None		
Vote count:	In favour: 7	Opposed: 0	Abstain: 0

Action:	Approved unanimously.
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Motion:	Be it resolved that Nidhi Patel be ratified as the VP Student Life on he AUSU Executive Committee		
Mover:	AUSU Pres	Second:	Timmins Rep
Discussion:	None		
Vote count:	In favour: 6	Opposed: 0	Abstain: 0
Action:	Approved unanimously.		

Motion:	Be it resolved that Anvi Thakkar be ratified as the Brampton Representative on he AUSU Executive Committee		
Mover:	VP Student Life	Second:	AUSU Pres
Discussion:	None		
Vote count:	In favour: 7	Opposed: 0	Abstain: 0
Action:	Approved unanimously.		

Motion:	Be it resolved that Wayne Thompson be ratified as the Timmins Representative on the AUSU Executive Committee		
Mover:	AUSU Pres	Second:	Brampton Rep
Discussion:	None		
Vote count:	In favour: 8	Opposed: 0	Abstain: 0
Action:	Approved unanimously.		

7. [Approval of the Agenda \(2024/05:003\)](#)

Motion:	Be it resolved that the May 28th, 2024 meeting agenda be approved as presented.		
Mover:	Timmins Rep	Second:	VP Campus Affairs
Discussion:	None		
Vote count:	In favour: 10	Opposed: 0	Abstain: 0
Action:	Approved unanimously		

8. Approval of new Board Chair and Board Recording Secretary

(2024/05:004)

Whereas the Board Chair and Board Secretary positions were posted and the AUSU hiring committee has selected the top candidates for each position; be it resolved that the proposed candidates be approved as the successful incumbents for the Board Chair and Secretary for the 2024/25 Board term:

Motion:	Be it resolved that <u>Andrea Ryall</u> be approved as the 2024/25 Board Chair.		
Mover:	AUSU Pres	Second:	VP Campus Affairs
Discussion:	Minion motivated that the board chair and recording secretary were selected after looking at top 10 applicants for this role, and have been interviewed based on their skills and experience that they have possessed.		
Vote count:	In favour: 10	Opposed: 0	Abstain: 0
Action:	Approved unanimously.		

Motion:	Be it resolved that <u>Humaira Ughradar</u> be approved as the 2024/25 Board Recording Secretary.		
Mover:	VP Campus Affairs	Second:	Brampton Representative
Discussion:	None		
Vote count:	In favour: 7	Opposed: 0	Abstain: 0

Action:	Approved unanimously.
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9. [Approval of Previous Minutes \(2024/05:005\)](#)

[2023 Minutes](#)

[2024 Minutes](#)

Motion:	Whereas meeting minutes dated January 2024 until March 2024 have been pending approval; be it resolved that minutes are approved as presented.		
Mover:	VP Campus Affairs	Seconded:	Accessibility Rep
Discussion	Abdul Hayyi, VP Campus affairs motivated and mentioned that the folders containing previous minutes of meeting have been shared to all board members ahead of time, to have them read and review if there were any changes or corrections when needed.		
Vote count:	In favour: 8	Opposed: 0	Abstain: 0
Action:	Motion has been carried.		

10. [Adoption of Reports: \(2024/05:006\)](#)

10.1. [President OEC Report- Minion Paul, AUSU President](#)
[Attached report](#)

Minion Paul, AUSU President, has provided a short update on the outcome of the Ontario Executive Conference that was held on May 13 and 14, hosted by the CFS-O in Toronto. As the appointed representative, she gave a brief update on what has transpired at that conference. Briefly, she stated that CFS is the decision-making body in Ontario, where it communicates and considers motion. She added that the Executive committee serves as the board members of CFS-O. In terms of land acknowledgement, it was explained the questions to ask when doing the land acknowledgement, "Whose land am I on?", "relation to the land" and "How do I benefit and what is the cost?" She further added that the Ontario executive committee has been ratified along with the purpose of the federation. She said as the local representative of the Union, she will serve as the liaison between CFS-O. The code of ethics has been mentioned whereby, she has signed information in terms of disclosing as well as how to protect confidential information. She likewise shares some works of CFS, whereby the campaign is part of that, they

collect statistics and data as part of their research. Part of CFS services is to get involved in training, she said that they have started some training with AUSU and are still looking forward to more of that. They also facilitate Annual General Meetings to the local members. Finally, they also discussed the constituencies where this is about being identified as an example is the international students, and the caucuses whereby it represents the type of region and an example of this is the northern region like Sault Ste Marie. She lastly mentioned that all motions as presented were carried out and she has shared this with all the students the Agenda and Presentation via google drive for their information and review, and she is happy to answer any questions that will be raised up.

Having no questions and discussion the chairperson proceeded with the next agenda item.

10.2. [Voting Items: \(2024/05:007\)](#)

**10.2.1. Financial Audit May 2022- April 2023 - Hunter Greer, Finance Manager/
BDO Representative**

[Financial Audit May 2022- April 2023](#)

Motion:	Whereas the Audit for May 2022 to April 2023 has been finalized; be it resolved that the audit be approved as presented.		
Mover:	AUSU Pres	Second:	VP Campus Affairs
Discussion:	<p>Nathan Dool, BDO Representative provided a short background of their role towards the AUSU, he has stated that they have been serving AUSU on financial matters. Having the new Finance Manager would be able to resolve some of the ups and down on the financial concerns. Moving forward he presented the draft financial audit report for the year ending 2023. Highlighting the following changes noted over their auditing process.</p> <ul style="list-style-type: none"> ● The first 2 pages of report were the auditors report, where by they found no major issues and it was based on the evidence collected that is fairly stated for April 2023. ● The report for the year ended April 30. Revenue noted to have significant increase, which is half of the previous year's revenue. This is because the Algoma University student population has grown swiftly. ● The expenses have likewise increased and notably on club and services, conferences and travel, events, professional fees, wages and benefits, due to expenses related to food pantry, events are mostly from Brampton campus, professional fees mostly relevant to legal consultation and the increase in wages 		

	<p>and benefits are due to hiring or more staffing.</p> <p>A recommendation based on the current state of finances is that to be mindful since this is not for profit organization and would not accumulate funds, it is best that the surplus have to be managed accordingly. Although, there are still some receivables expected from Algoma University in 2024. There is no significant concern on the net asset. In addition to this it was suggested that in terms of the reimbursement process from the staff expenses it is best to generate a standard form to be used for this purpose.</p>		
Vote count:	In favour: 7	Opposed: 0	Abstain:0

10.3. Presentation: Teresa Placha, AUSU Ombudsperon

10.3.1. Task Force Committee & Campaign Follow Up

Teresa has brought these two items to have some sort of a follow up for the new year. She stated that the Task Force committee had been formed last year during the winter as well as the campaign for development on integrity with equity. This was developed after the protest that was formed by the international students in January 2024, this was about the failing marks that happened every semester. AUSU came up with a decision to address the matter, and how it would be responded to on behalf of the students. AUSU formulated a letter to the AU President and Senior Senate leaders and provided following recommendation,

- Proactive measures to address long time systemic issues, including education and training requirements for students,
- Adding additional resources for students, like hiring for more support staff,
- Creating a fair and transparent learning environment where less online class to be conducted and more on site options for students, as it was notably that some professors where just providing materials on screen.
- Revising appeals and complaints for students where there was racism, or situations where academically concerns are relevant to professors not providing clear syllabus or rubric. Cases such as these students should file a group complaint instead of doing it individually.

The Algoma University addressed those recommendations by forming the academic task force committee and had a meeting several times and developed terms of reference, but overall there was no real motivation to be able to address the issues, and admitted that they unable to do some changes but could act as intermediary.

In terms of campaign, on Integrity with Equity, they have ordered campaign materials and talked about having town hall meetings, however the taskforce

committee has been suspended due to a change in leadership. Therefore, this needs to be discussed as a follow up.

10.3.2. Follow Up on Elections Report & Post Election Plan

Teresa stated that in April she presented the election appeals committee report, which provides the review of policies and procedures and recommendations to avoid the significant challenges faced during the election process. Some of the recommendation made by election appeal committee were:

- Reviewing the election policy where there are major gaps in constitution and bylaws.
- Develop an AUSU Election handbook, which will be a source guide for the CRO and DRO.
- Creation of Workshop for all candidates to learn the fundamentals on how to do campaign properly.
- Develop a checklist form with regards to violation and come up with an online form in reporting violations and how to investigate appeals.
- Creating online posters that would introduce candidates with their headshot, short information and why they are running for the position.
- Having candidates debate with predetermined questions and have an opportunity to answer.

This was reiterated in order to ensure that the next election would be more transparent and all resources will be developed and applied in the future.

All relevant supporting documents are shared for everyone to read and gain more profound information.

Supporting documents and links

- [AUSU Election Process, Procedures](#)
- [Key Recommendations](#)
- [AUSU Recommendation Task Force](#)
- **Protests - Algoma and Beyond - All Common Issues**

see link below

- https://www.thestar.com/news/canada/international-students-angered-by-failing-grade-say-they-feel-exploited-now-the-university-is-giving/article_50c40ce0-ae64-11ee-b33b-4b4294de0ada.html

- <https://globalnews.ca/news/9770885/international-students-admission-letter-scam-protest-ends/>
- <https://globalnews.ca/news/10380277/bc-international-students-protest-residency-policy/>
- <https://www.msn.com/en-ca/news/India/hundreds-of-indian-students-protest-against-deportation-from-canada-immigration-policy-changed-overnight/ar-BB1myEJG?ocid=BingNewsSerp>

10.4. Discussion: (2024/05:008)

10.4.1. Rise Summit CFS Event Monday, July 29 until Wednesday, July 31, 2024

[📄National RISE Summit/Sommet national EÉRI \(mailchi.mp\)](#)

10.4.2. Ontario Skills Development Symposium Friday, June 14-Sunday, June 16, 2024

Registration forms must be submitted no later than 5pm EDT on Friday, May 31, 2024. Late registrations will not be accepted.

Note to: AUSU Board members to submit your name by May 29th by 9:00 am to be able to register.

[Symposium Brochure](#)

Minion invited all the board members present to find time to attend the 2 events happening on June 14-15, 2024 for the Ontario Skills Development Symposium and noted that registration date for AUSU will be until May 29th. Another meeting for Rise Summit CFS event scheduled on July 29th until July 31st.

She followed up with folks if they are willing to attend an Ontario Skills Development event to reach out with her to be registered for this symposium. She added that the cost of the symposium is \$50 to be paid by AUSU and other arrangements will be made by the CFS team.

10.4.3. Call out for Committee Members

Alice stated that since this is a call out of committee membership, a voting and nomination will be conducted to be able to identify the suitable candidate, and make the appointment accordingly.

Moving forward she explained that interested students can nominate and provide short information as to why they think they are a suitable candidate for the required role.

10.4.3.1. Policy Review Committee

Bylaws recommendation as quoted:

- President
- VP Campus Affairs
- VP Student Life
- 1 board member

Recommended members:

- 2 Executive Committee members,

The floor has been opened for any candidates for the 2 executive committee members. Minion have expressed interest to be part of the committee. Abdul Hayi, VP Campus affairs has expressed his interest and shared some experience towards working policies, Anvi Thakkar, Brampton Representative, likewise expressed her interest and stated that she would like to contribute her thoughts and have some understanding of policies. Nidhi Patel, VP Student Life stated that as an HR student she felt that her learning experience would provide contribution to this committee.

Voting was submitted directly to the board chair, and announced that Abdul Hayyi, VP Campus Affairs has been selected along with Minion Paul, President of AUSU.

- 2 board members

The floor has been opened for candidates from the board who may want to be part of the policy committee review. Vani has expressed her interest in the role and Ryan Mwaura likewise have expressed his interest.

Voting was submitted directly to the board chair, and Ryan Mwaura, Queer and Trans Representative and Vani, Science Representative were appointed on the level of the board members and be part of the committee.

- 2 students

A call out for the students will be sent out by AUSU

- 2 staff members

Marissa Ditoro and Teresa Placha were both requested to be part of the committee and both have accepted their nominations.

Motion: Be it resolved that Abdul Hayyi and Minion Paul will be the 2 executive committee members and Ryan Mwaura and Vani will be the 2 board members, who are elected to be part of the policy review committee.

Moved by: **Timmins Rep**, and Seconded by **VP Campus Affairs**

Voting: In favour : 5 Opposed: 0 Abstention: 0

Motion has been carried

Meeting extension to 3:00 PM

Motion: Be it resolved that the meeting will be extended to 3:00 PM.

Moved by: **Timmins Rep** Seconded by: **AUSU Pres**

Voting: In favour: 8 Opposed: 0 Abstention: 0

Alice continued the nomination and voting for the candidates for committee call outs.

Working group membership: (Operational Policies/Bylaws and Constitution)

- Executive committee, GM, Equity Centre Director, Ombudsperon
- Meeting frequency: 2 hours/per week

Working group membership: HR Policies

- President, 1 Exec Member, Staff policy committee , Guest member on request
- Meeting frequency: 1hr/ bi-weekly

Note: These committees will be divided into sub working groups

The floor has been opened for the nomination of 1 executive member to be part of the HR policies working group membership.

Nidi Patel, VP Student Life has expressed her interest in the role and mentioned that as an HR student will give her more knowledge and learning towards reviewing governance such as HR related policies. Abdul Hayyi, VP Campus Affairs has expressed his interest with this role since he worked on the bylaws and policies.

Voting directed to the board chair. Nidhi Patel, VP Student Life has been appointed for the role of 1 executive for the HR policy working group.

Motion: Be it resolved that Nidhi Patel, VP Student Life be appointed as 1 of the executive members to be part of the HR Policy working group.

Moved by: **AUSU Pres,** and Seconded by **VP Campus Affairs**

Voting: In favour : 5 Opposed: 0 Abstention: 0

Motion has been carried

10.4.3.2. Finance Committee

Members to be involved:

- President,1 executive,1 board member, GM & Finance Manager
- Meeting timelines: 1.5 hr/ bi-weekly

The floor has been opened for the nomination of 1 executive and 1 board members to be part of the finance committee.

Anvi Thakkar, Brampton representative expressed interest for the membership on the level of executives, while Pushya Patel, Accessibility Representative expressed interest on the level of the board members.

Having no other nominees, Anvi and Pushya have been appointed to be part of the Finance Committee membership.

Motion: Be it resolved that **Anvi Thakkar, Brampton Representative** and **Pusha Patel Accessibility Representative** be appointed as 1 of the executive members and 1 board member to be part of the Finance Committee memberships.

Moved by: **AUSU Pres,** and Seconded by **Timmins Rep**

Voting: In favour : 6 Opposed: 0 Abstention: 0

Motion has been carried

11. Yummy Board Inc. (2024/05:009)

11.1. AUSU can register a business name for 1000653146 Ontario Inc [Link attached](#)

Motion: Whereas AUSU is the sole owner of 1000653146 Ontario Inc., a subsidiary for profit business, and students on the AUSU Board are also Directors on the 1000653146 Ontario Inc. Board;

whereas 1000653146 Ontario Inc. has been referred to as Yummy Inc. but AUSU has not legally secured the name Yummy Inc.,

Matt motivated and explained that moving back to the February 23rd meeting there was a discussion about amalgamating and this was not confirmed. The legal firm have been contacted for the transition and have sign off advice to either continue as the 1000653146 Ontario Inc. and not to utilize the Yummy Inc in documentation because of no legality to it. That is why 2 options were requested.

Motion:	Be it resolved that the 1000653146 Ontario Inc. Board directs AUSU to change from 1000653146 Ontario Inc. to Yummy Inc. as a corporation and amend the articles of incorporation to reflect the corporation's name change at a cost of \$300 in disbursements plus legal fees.		
Mover:	AUSU Pres	Second:	VP Campus Affairs
Discussion:	A suggestion to consider the permanent name options and amends the article of incorporation to reflect the name change. All board members present and executive expressed their support and consideration for the first motion.		
Vote count:	In favour: 5	Opposed: 0	Abstain: 0

OR

Motion:	Be it resolved that AUSU will register a proposed business name for <i>1000653146 Ontario Inc</i> at a cost of 60\$.		
Mover:		Second:	
Discussion	No discussion made		
Vote count	In favour:	Opposed:	Abstain:

12. [Adjournment \(2024/05:010\)](#)

Motion to adjourn:	Whereas there is no further business for discussion. Be it resolved that this meeting be adjourned.
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Mover:	Brampton Rep	Seconded:	AUSU Pres
Vote count	In favour: 8	Opposed: 0	Abstain: 0
Time Adjourned	3:04 PM		

Recording Secretary:

Alma Bau

Alma Bau, Admin. Asst. - AUSU

02 / 08 / 2024

Date

Approved by:

Alice Wu

Alice Wu, CFS Finance Coordinator
Board Chair (Temporary)

06 / 08 / 2024

Date

Title	For Signature: AUSU Board Meeting Minutes dated May 28, 2024
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SENT

02 / 08 / 2024

15:39:32 UTC-4

Sent for signature to Alma Bau (adminmgr@ausu82.ca) and Alice Wu (a.wu@cfsontario.ca) from generalmanager@ausu.algomau.ca
IP: 199.212.55.162



VIEWED

02 / 08 / 2024

15:51:54 UTC-4

Viewed by Alma Bau (adminmgr@ausu82.ca)
IP: 199.212.55.162



SIGNED

02 / 08 / 2024

15:52:29 UTC-4

Signed by Alma Bau (adminmgr@ausu82.ca)
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VIEWED

06 / 08 / 2024

09:59:39 UTC-4

Viewed by Alice Wu (a.wu@cfsontario.ca)
IP: 198.98.124.217



SIGNED

06 / 08 / 2024

10:00:00 UTC-4

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COMPLETED

06 / 08 / 2024

10:00:00 UTC-4

The document has been completed.